



Return completed application to:  
**Collin Central Appraisal District**  
**250 Eldorado Pkwy**  
**McKinney, TX 75069-8023**

Metro: 469.742.9200  
 Toll-Free: 866.467.1110  
 www.CollinCAD.org

<b>For Appraisal District Use Only</b>		Initials: _____
G: ___ HS ___ OV65 ___ DP ___ DVHS ___ SS		
D: ___ HS ___ OV65 ___ DP ___ DVHS ___ SS		

## RESIDENCE HOMESTEAD EXEMPTION APPLICATION

This application is for use in claiming residence homestead exemptions pursuant to Tax Code Sections 11.13, 11.131, 11.132, 11.133, 11.134, and 11.432. The exemptions apply only to property that you own and occupy as your principal place of residence. See filing deadline info on page 2.

Situs Address: \_\_\_\_\_  
 Legal Description: \_\_\_\_\_

Tax Year & Prop ID
Tax Year: _____
Property ID: _____
Geo ID: _____
<input type="checkbox"/> Late Filing for Prior Year(s): _____ <small>(must met qualifications for homestead exemption in prior years)</small>

### SECTION 1: Exemptions Requested *(check all that apply to you)*

- |   |  |
|---|--|
| <input type="checkbox"/> GENERAL RESIDENCE HOMESTEAD<br><br><input type="checkbox"/> PERSON AGE 65 OR OLDER<br><br><input type="checkbox"/> 100% DISABLED VETERAN**<br><br><input type="checkbox"/> DONATED RESIDENCE OF PARTIALLY DISABLED VETERAN**<br><br><input type="checkbox"/> SURVIVING SPOUSE* OF MEMBER OF ARMED FORCES<br>Killed In Action | <input type="checkbox"/> DISABLED PERSON<br><br><input type="checkbox"/> AGE 55 OR OLDER SURVIVING SPOUSE* OF PERSON<br>Who Qualified for the Age 65 or Older Exemption<br><br><input type="checkbox"/> SURVIVING SPOUSE* OF DISABLED VETERAN**<br>Who Qualified for the 100% DV Exemption<br><br><input type="checkbox"/> SURVIVING SPOUSE* OF DISABLED VETERAN**<br>Who Qualified for the Donated Residence Exemption<br><br><input type="checkbox"/> SURVIVING SPOUSE* OF FIRST RESPONDER<br>Killed In The Line of Duty |
|---|--|

\*SURVIVING SPOUSE  
 Deceased Spouse's Name: \_\_\_\_\_ Date of Death: \_\_\_\_\_

- \*\*DISABLED VETERAN  
 Percent Disability Rating: \_\_\_\_\_% Is the disability a permanent total disability as determined by the U.S. Department of Veterans Affairs under 38 C.F.R Section 4.15?  Yes  No
- Were you receiving a homestead exemption on your previous residence?  Yes  No
- Are you transferring an exemption from a previous residence?  Yes  No
- Are you transferring a tax (ceiling) limitation from a previous address?  Yes  No

Previous Residence Street Address, City, State, Zip Code \_\_\_\_\_ Previous County \_\_\_\_\_  
 NOTE: The exemptions will be removed from the previous address. If the previous address was not in Collin County, you must notify the previous County's appraisal district to remove the exemptions.

### SECTION 2: Owner/Applicant Information *(must attach a copy of your TX Driver License or state issued ID - see Section 4)*

Do you own the property for which you are seeking an exemption?  Yes  No

SELECT ONE:  Single Adult  Married Couple  Married Living Separately  Other (e.g., individual who own property with others)

NOTE: Each individual owner, excluding married couples, residing on the property must complete a separate application to qualify for their exemption.

Name of Property Owner <small>(print full name)</small>	Birth Date* <small>(mm/dd/yyyy)</small>	TX Driver License / State ID or Social Security Number**	Percent Ownership Interest
Owner 1			%
Owner 2 (spouse)			%

Primary Phone Number (area code & number) \_\_\_\_\_ Mailing Address (including city, state & zip) \_\_\_\_\_

Is your mailing address different from the property address? If yes, explain why: \_\_\_\_\_

SECTION 3: Property Information

Date you acquired this property: \_\_\_\_/\_\_\_\_/\_\_\_\_

Date you began occupying the property as your principal residence: \_\_\_\_/\_\_\_\_/\_\_\_\_

Physical Street Address, City, Zip Code (if different from the situs address printed on page 1)

Legal Description (if known)

Number of acres (or fraction of an acre, not to exceed 20) you own and occupy as your principal residence: \_\_\_\_\_ acres
Note: the structure and the land must have identical ownership

Do you have an exclusive right to occupy this property because you own stock in a co-op housing corp?..... [ ] Yes [ ] No

Is any portion of this property income producing?..... [ ] Yes [ ] No If yes, what percentage? \_\_\_\_\_%

MANUFACTURED HOMES: You must also complete page 4, Residential Homestead for a Manufactured Home Information form.

SECTION 4: Application Documents

ATTACH A COPY OF YOUR DRIVER LICENSE OR STATE ISSUED PERSONAL IDENTIFICATION CERTIFICATE. THE ADDRESS LISTED ON YOUR DRIVER LICENSE OR STATE ID MUST CORRESPOND TO THE ADDRESS OF THE PROPERTY FOR WHICH AN EXEMPTION IS CLAIMED IN THIS APPLICATION. In certain cases, you are exempt from these requirements or the chief appraiser may waive the requirements.

Please indicate if you are exempt from the requirement to provide a copy of your driver license or state issued personal identification certificate:

[ ] I am a resident of a facility that provides services related to health, infirmity, or aging.

[ ] Facility Name & Address: \_\_\_\_\_

[ ] I am certified for participation in the address confidentiality program administered by the Office of the Texas Attorney General under Code of Criminal Procedure, Chapter 58, Subchapter B.

Please indicate if you request that the chief appraiser waive the requirement that the address of the property for which the exemption is claimed correspond to the address listed on your driver license or state issued personal identification certificate:

[ ] I am an active duty member of the armed services of the United States or the spouse of an active duty member. (You must attach a copy of your, or your spouses, military identification card AND a copy of a utility bill for the subject property in yours, or your spouses, name.)

[ ] I hold a driver license issued under Section 521.121(c) or 521.1211, Texas Transportation Code. (You must attach a copy of the application for that license from the Texas Department of Transportation.)

Is the applicant identified on the deed or other recorded instrument? [ ] No - Documentation required. (see Important Information on page 3) [ ] Yes - Court record/filing number on recorded deed or other instrument: \_\_\_\_\_

Is the property an heir property (see Important Information on page 3)?..... [ ] No [ ] Yes

If yes, do other heir property owners occupy the property?..... [ ] No [ ] Yes (affidavits required)

SECTION 5: Affirmation and Signature

By signing this application, you state that: (1) the facts in this application are true and correct; (2) you meet the qualifications under Texas law for the residence homestead exemption(s) for which you are applying; (3) you do not claim a residence homestead exemption on another residence homestead in Texas, and you do not claim a residence homestead exemption on a residence homestead outside of Texas.; and (4) you have read and understand the Notice Regarding Penalties for Making or Filing an Application Containing a False Statement, found below.

"I, \_\_\_\_\_, have not claimed another residence homestead exemption in

Printed Name of Property Owner

Texas or another state, and all information provided in this application is true and correct."

sign & date here >>>>

Signature of Property Owner or Person Authorized to Sign the Application\*

Date

NOTICE REGARDING PENALTIES FOR MAKING OR FILING AN APPLICATION CONTAINING A FALSE STATEMENT: If you make a false statement on this form, you could be found guilty of a Class A misdemeanor or a state jail felony under Section 37.10, Penal Code.

Your signature on this application constitutes a sworn statement that you have read and understand the Notice Regarding Penalties for Making or Filing an Application Containing a False Statement.

\*Only a person with a valid power of attorney or other court-ordered designation is authorized to sign the application on behalf of the property owner. You must submit official documentation showing you have authorization.

• Filing Deadlines: For the Homestead Exemption, you must file the application between January 1 and April 30 of the tax year for which you are claiming the exemption. If you qualify for an Age 65 or Older / Disabled Person exemption, you must file the application no later than the first anniversary of the date you qualify. You may file a late application for a Residence Homestead Exemption, including a 100% Disabled Veteran Homestead Exemption, no later than two years after the tax delinquency date.

• Re-Filing: If the chief appraiser grants the exemption(s), you do not need to reapply annually. You must reapply, however, if the chief appraiser requires you to do so by sending you a new application asking you to reapply. You must notify the chief appraiser in writing if and when your right to any exemption ends or your qualifications change. You must reapply if you qualify for additional exemptions based on age or disability in the future. To ensure the earliest possible qualification without reapplication, the older spouse should complete the application for a married couple.

# APPLICATION FOR RESIDENCE HOMESTEAD EXEMPTION

## Important Information

### GENERAL INSTRUCTIONS

This application is for claiming residence homestead exemptions pursuant to Tax Code Sections 11.13, 11.131, 11.132, 11.133, 11.134 and 11.432. Certain exemptions may also require affidavits\*. The exemptions apply only to property that you own and occupy as your principal place of residence.

### FILING INSTRUCTIONS

File this form and all supporting documentation with the appraisal district office in each county in which the property is located generally between Jan. 1 and April 30 of the year for which the exemption is requested. Do not file this document with the Texas Comptroller of Public Accounts. A directory with contact information for appraisal district offices is on the Comptroller's website.

### APPLICATION DEADLINES

Generally, the completed application and required documentation is due no later than April 30 of the year for which the exemption is requested.

The due date for persons age 65 or older; disabled; or partially disabled veterans with donated homesteads to apply for the exemption is no later than the first anniversary of the qualification date.

A late application for a residence homestead exemption may be filed up to two years after the deadline for filing has passed. (Tax Code Section 11.431) If the chief appraiser grants the exemption(s), property owner does not need to reapply annually, but must reapply if the chief appraiser requires it, unless seeking to apply the exemption to property not listed in this application.

Property owners already receiving a general residence homestead exemption who turn age 65 in that next year are not required to apply for age 65 or older exemption if accurate birthdate information is included in the appraisal district records or in the information the Texas Department of Public Safety provided to the appraisal district under Transportation Code Section 521.049. (Tax Code Section 11.43(m))

### REQUIRED DOCUMENTATION

Attach a copy of property owner's driver's license or state-issued personal identification certificate. The address listed on the driver's license or state-issued personal identification certificate must correspond to the property address for which the exemption is requested. Property owners who reside in certain facilities or participate in a certain address confidentiality program may be exempt from this requirement. The chief appraiser may waive the requirements for certain active duty U.S. armed services members or their spouses or holders of certain driver's licenses.

### Heir Property

is property owned by one or more individuals, where at least one owner claims the property as a residence homestead, and the property was acquired by will, transfer on death deed, or intestacy. An heir property owner not specifically identified as the residence homestead owner on a deed or other recorded instrument in the county where the property is located must provide:

- an affidavit\*\* establishing ownership of interest in the property;
- a copy of the prior property owner's death certificate;
- a copy of the property's most recent utility bill; and
- A citation of any court record relating to the applicant's ownership of the property, if available.

Each heir property owner who occupies the property as a principal residence, other than the applicant, must provide an affidavit\*\* that authorizes the submission of this application.

### Manufactured Home owners must provide:

- a copy of the Texas Department of Housing and Community Affairs statement of ownership showing that the applicant is the owner of the manufactured home;
- a copy of the sales purchase agreement, other applicable contract or agreement or payment receipt showing that the applicant is the purchaser of the manufactured home; or
- a sworn affidavit\* by the applicant indicating that:
  1. the applicant is the owner of the manufactured home;
  2. the seller of the manufactured home did not provide the applicant with the applicable contract or agreement; and
  3. the applicant could not locate the seller after making a good faith effort.

### ADDITIONAL INFORMATION REQUEST

The chief appraiser may request additional information to evaluate this application. Property owner must comply within 30 days of the request or the application will be denied. The chief appraiser may extend this deadline for a single period not to exceed 15 days for good cause shown. (Tax Code Section 11.45)

### DUTY TO NOTIFY

Property owner must notify the chief appraiser in writing before May 1 of the year after his or her right to this exemption ends.

### EXEMPTION QUALIFICATIONS

**General Residence Homestead Exemption (Tax Code Section 11.13(a) and (b))**  
Property was owned and occupied as owner's principal residence on Jan. 1. No residence homestead exemption can be claimed by the property owner on any other property.

### Disabled Person Exemption (Tax Code Section 11.13(c) and (d))

Persons under a disability for purposes of payment of disability insurance benefits under Federal Old-Age, Survivors, and Disability Insurance. Property owners not identified on a deed or other instrument recorded in the applicable real property records as an owner of the residence homestead must provide an affidavit\* or other compelling evidence establishing the applicant's ownership interest in the homestead. An eligible disabled person age 65 or older may receive both exemptions in the same year, but not from the same taxing units. Contact the appraisal district for more information.

### Age 65 or Older Exemption (Tax Code Section 11.13(c) and (d))

This exemption is effective Jan. 1 of the tax year in which the property owner becomes age 65. Property owners not identified on a deed or other instrument recorded in the applicable real property records as an owner of the residence homestead must provide an affidavit\* or other compelling evidence establishing the applicant's ownership interest in the homestead. An eligible disabled person age 65 or older may receive both exemptions in the same year, but not from the same taxing units. Contact the appraisal district for more information.

### Surviving Spouse of an Individual Who Qualified for Age 65 or Older Exemption (Tax Code Section 11.13(q)):

Surviving spouse of person who qualified for the age 65 or older exemption may receive this exemption if the surviving spouse was 55 years of age or older when the qualifying spouse died. The property must have been the surviving spouse's residence homestead at the time of death and remain the surviving spouse's residence homestead. This exemption cannot be combined with an exemption under 11.13(d).

### 100 Percent Disabled Veterans Exemption (Tax Code Section 11.131(b))

Property owner who receives a 100 percent disability compensation due to a service-connected disability and a rating of 100 percent disabled or individual unemployability from the U.S. Department of Veterans Affairs or its successor. Documentation must be provided to support this exemption request.

### Surviving Spouse of a Disabled Veteran Who Qualified or Would Have Qualified for the 100 Percent Disabled Veteran's Exemption (Tax Code Section 11.131(c) and (d))

Surviving spouse of a disabled veteran (who qualified for an exemption under Tax Code Section 11.131(b) at the time of his or her death or would have qualified for the exemption if the exemption had been in effect on the date the disabled veteran died) who has not remarried since the death of the veteran. The property must have been the surviving spouse's residence homestead at the time of the veteran's death and remain the surviving spouse's residence homestead.

### Donated Residence Homestead of Partially Disabled Veteran (Tax Code Section 11.132(b))

A disabled veteran with a disability rating of less than 100 percent with a residence homestead donated by a charitable organization at no cost or at some cost that is not more than 50 percent of the good faith estimate of the market value of the residence homestead as of the date the donation is made. Documentation must be provided to support this exemption request.

### Surviving Spouse of a Disabled Veteran Who Qualified for the Donated Residence Homestead Exemption (Tax Code Section 11.132(c) and (d)):

Surviving spouse of a disabled veteran (who qualified for an exemption under Tax Code Section 11.132(b) at the time of his or her death) who has not remarried since the death of the disabled veteran and maintains the property as his or her residence homestead.

### Surviving Spouse of a Member of Armed Services Killed in Action (Tax Code Section 11.133(b) and (c))

Surviving spouse of a U.S. armed services member who is killed in action who has not remarried since the death of the service member. Documentation must be provided to support this exemption request.

### Surviving Spouse of a First Responder Killed in the Line of Duty (Tax Code Section 11.134)

Surviving spouse of a first responder who is killed or fatally injured in the line of duty who has not remarried since the death of the first responder. Documentation must be provided to support this exemption request.

\*See page 4 for Manufactured Home, Over-65, and Disabled Persons exemption affidavit forms.

\*\*See Form 50-114-A2, found at [www.CollinCAD.org](http://www.CollinCAD.org), for Heir Property affidavit forms.

Return application to:

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250 Eldorado Pkwy  
McKinney, TX 75069-8023

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www.CollinCAD.org

**RESIDENTIAL HOMESTEAD for a  
MANUFACTURED HOME  
INFORMATION FORM**

Property ID: \_\_\_\_\_

Tax Year: \_\_\_\_\_

**IMPORTANT: Please complete this information in addition to the Application for Residential Homestead Exemption.**

Please provide the following information about your Manufactured Home.

Make: \_\_\_\_\_ Model: \_\_\_\_\_

HUD #(s): \_\_\_\_\_ Year: \_\_\_\_\_

Serial #(s): \_\_\_\_\_ Size: \_\_\_\_\_

**Attach a copy of the Statement of Ownership and Location issued by the Texas Department of Housing and Community Affairs (TDHCA) if home is at least 8' by 40' or larger; or attach a copy of the purchase contract or payment receipt showing you are the owner of the manufactured home. If your title information appears on the TDHCA website, the appraisal district may use the website documents to verify your eligibility.**

If it is determined that you own the manufactured home, you may also be eligible to receive the homestead exemption on the land on which it is located. Please answer the following questions in order to determine eligibility.

1. Did you own the manufactured home on Jan 1 of the year for which you are applying?..... Yes [ ] No [ ]
2. On Jan 1 did you own all or part of the land on which the manufactured home is located?..... Yes [ ] No [ ]
3. Did you occupy the manufactured home as your primary residence on Jan 1 of the year for which you are applying?..... Yes [ ] No [ ]

***If you are unable to establish ownership as outlined above, complete the affidavit below.***

**MANUFACTURED HOME AFFIDAVIT**

STATE OF TEXAS

COUNTY OF \_\_\_\_\_

Before me, the undersigned authority, personally appeared \_\_\_\_\_,  
who, being by me duly sworn, deposed as follows:

"My name is \_\_\_\_\_, I am over 18 years of age and I am otherwise fully competent to make this affidavit. I have personal knowledge of the facts contained herein and all of same are true and correct. I am the owner of the manufactured home identified in the foregoing exemption application. The seller of the manufactured home did not provide me with a purchase contract and I could not locate the seller after making a good faith effort. Further, Affiant sayeth not."

\_\_\_\_\_  
Signature of Affiant

**SUBSCRIBED AND SWORN TO** before me this, the  
\_\_\_\_\_ day of \_\_\_\_\_,

\_\_\_\_\_  
Notary Public in and for the State of Texas  
My Commission expires: \_\_\_\_\_

**AGE 65 OR OLDER / DISABLED EXEMPTION AFFIDAVIT**

STATE OF TEXAS

COUNTY OF \_\_\_\_\_

Before me, the undersigned authority, personally appeared \_\_\_\_\_,  
who, being by me duly sworn, deposed as follows:

"My name is \_\_\_\_\_, I am over 18 years of age and I am otherwise fully competent to make this affidavit. I have personal knowledge of the facts contained herein and all of same are true and correct.

I have a \_\_\_\_\_ percent ownership in the residence homestead identified in the foregoing exemption application. Further, Affiant sayeth not."

\_\_\_\_\_  
Signature of Affiant

**SUBSCRIBED AND SWORN TO** before me this, the  
\_\_\_\_\_ day of \_\_\_\_\_,

\_\_\_\_\_  
Notary Public in and for the State of Texas  
My Commission expires: \_\_\_\_\_